PSG COLLEGE OF TECHNOLOGY, COIMBATORE – 641 004
OFFICE OF THE CONTROLLER OF EXAMINATIONS
Ref: CoE/S5/2022/8/Conducting mock test /Odd 2021-22
Date: 29.01.2022

CIRCULAR

Sub: Odd semester online February 2022 examinations – Conduct of mock test–reg.

The Odd end semester examinations for all the classes except 1 year BE/BTech, MBA, MCA, ME/MTech & 3rd sem Lateral Entry is scheduled to commence from 07.02.2022 on online mode and the timetable was already published. In order to familiarise the students with online examinations, a series of mock tests have been arranged for them from 03.02.2022 onwards. The instructions to students for attending online exam can be viewed by them in the timetable page of “ecampus.psgtech.ac.in”. Those instructions should be followed by them for writing the mock tests also.

The mock test is scheduled as follows:

<table>
<thead>
<tr>
<th>For all the classes except 1 year BE/BTech, MBA, MCA, ME/MTech &amp; 3rd sem Lateral Entry</th>
<th>Session</th>
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<tbody>
<tr>
<td>Date</td>
<td>FN AM – PM</td>
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<tr>
<td>03.02.2022</td>
<td>09.30 AM – 01.30 PM</td>
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<td>04.02.2022</td>
<td>09.30 AM – 01.30 PM</td>
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<td>05.02.2022</td>
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The mock tests will be conducted during the above scheduled time only. The students shall write both the tests on each day without fail. Taking mock test is Compulsory.

1) The students shall login to the psgtech online examination portal “exams.psgtech.ac.in” atleast half an hour before for the start of mock test to avoid any last minute login issues and to get familiarised to the system.

2) The user name and password for login to the exam portal for writing mock test and end semester examinations is the same which they already used for writing the previous regular/reappearance online semester examinations, in the psgtech online exam portal.

3) The examination online platform examly works with face recognition system which allows the student to enter into exam portal after matching the captured photo with the photo available in our college database.

4) If any student was unable to attend the mock test due to photo mismatch
   i) For all internal students:
      a) The student may be asked to send his/her latest passport size photo to the tutor through email immediately.
      b) The tutor, after verifying the student identity, shall send it to the CoE office to upload the latest photo in the exam portal (File Name: Roll No,.jpg).

   ii) For all external students:
       The students may be asked to send his/her latest passport size photo (File Name: Roll No,.jpg) to CoE office through email: exams@psgtech.ac.in immediately.

5) The students may be instructed to communicate to CoE office mail “exams@psgtech.ac.in” for any issues during Mock test.

All Internal students should communicate to CoE office only from their college mail id. HoDs are requested to inform the same to all the students concerned through the respective tutors.

To:
All HoDs,
All Deans, CoE

PRINCIPAL